

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	First Meeting (House of Representatives) 07 March - 07 April 2016	Achievement	Second Meeting (House of Representatives) 16 May - 26 May 2016	Achievement	Third Meeting (House of Representatives) 17 Oct - 24 Nov 2016	Achievement
1(i)(a)	To ensure that the Notice on the date of the sitting to all members of the House of Representatives and the ministries are issued within 28 days from the date of the first day of the session in accordance with S.O. 9 (2) (a) of the House of Representatives.	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	The house is not in session

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	First Meeting (House of Representatives) 07 March - 07 April 2016	Achievement	Second Meeting (House of Representatives) 16 May - 26 May 2016	Achievement	Third Meeting (House of Representatives) 17 Oct - 24 Nov 2016	Achievement
1(i)(b)	To make available Order Paper daily in accordance with S.O. 14 (1) of the House of Representatives a day before the sitting date.	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	The house is not in session

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	First Meeting (House of Representatives) 07 March - 07 April 2016	Achievement	Second Meeting (House of Representatives) 16 May - 26 May 2016	Achievement	Third Meeting (House of Representatives) 17 Oct - 24 Nov 2016	Achievement
1(i)(c)	To ensure that official reports (Hansard) of the House of Representatives is published before 3.00 pm the next day for reference purposes of the members according to S.O. 10 of the House of Representatives.	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 222 • No. Ministry: 24 	The house is not in session

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	First Meeting (The Senate) 18 April - 4 May 2016	Achievement	Second Meeting (The Senate) 13 June - 21 June 2016	Achievement	Third Meeting (The Senate) 5 Dec - 21 Dec 2016	Achievement
1(ii)(a)	To ensure that the Notice on the date of the sitting to all members of the Senate and the ministries are issued within 28 days from the date of the first day of the session under S.O. 8 (2) (a) of the Senate.	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	The house is not in session

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	First Meeting (The Senate) 18 April - 04 May 2016	Achievement	Second Meeting (The Senate) 13 June - 21 June 2016	Achievement	Third Meeting (The Senate) 5 Dec - 21 Dec 2016	Achievement
1(ii)(b)	To make available Order Paper daily in accordance with S.O. 13 (1) of the Senate a day before sitting date	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	The house is not in session	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	The house is not in session

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	First Meeting (The Senate) 18 April - 04 May 2016	Achievement	Second Meeting (The Senate) 13 June - 21 June 2016	Achievement	Third Meeting (The Senate) 5 Dec - 21 Dec 2016	Achievement
1(ii)(c)	To ensure that the official reports (Hansard) of the Senate is published before 3.00 pm the next day for reference purposes of the members according to S.O. 9 of the Senate.	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	100%	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	The house is not in session	<ul style="list-style-type: none"> • No. Members: 70 • No. Ministry: 24 	The house is not in session

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	Parliamentary Conference First Meeting (House of Representatives and The Senate) 7 March - 4 May 2016	Achievement	Parliamentary Conference Second Meeting (House of Representatives and The Senate) 16 May - 21 June 2016	Achievement	Parliamentary Conference Third Meeting (House of Representatives and The Senate) 17 Oct - 21 Dec 2016	Achievement
1 (iii)	To manage and ensure that the tabling of Bills, getting the Royal assent, and to inform the Attorney General to gazette the Bill to be an Act according to Article 66, 67 and 68 of the Federal Constitution.	Number of Bills passed : 2	100%	Number of Bills passed :	The house is in session	Number of Bills passed :	The house is not in session

**Client's Charter Achievement Status
Parliament of Malaysia 2016**

No	Client's Charter	Number of Visits (until May)	Achievement
2(i)	To handle official visits / working visits of foreign President / Speaker, Deputy President / Deputy Speaker and Members of the Parliament to Malaysia within one month from date of visit.	3	100%
2(ii)	To manage participation of Members of the Malaysian Parliament to Conferences/ Meetings related to Parliamentary organizations outside the country within one months from date of conference.	6	100%
2(iii)	To manage participation of Members of the Malaysian Parliament to Conferences/ Meetings related to Parliamentary organizations outside the country within two months from date of conference.	14	100%
2(iv)	To manage Courtesy Call on the President of the Senate 5 days from date of visit.	4	100%
2(v)	To manage Courtesy Call on the Speaker of the House of Representatives 5 days from date of visit.	5	100%
2(vi)	To manage Courtesy Call on the Deputy President of the Senate 5 days from date of visit.	1	100%
2(vii)	To manage Courtesy Call on the Deputy Speaker of the House of Representatives 5 days from date of visit.	1	100%